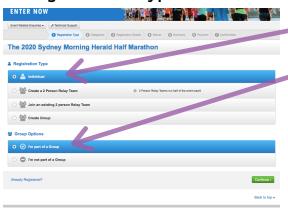


2020 SMH Half Marathon registration instructions for school groups

Thanks for joining our team! We want to help make registration as easy as possible. We have given you step by step instructions below. When you are ready to register, please have these instructions handy and copy and paste this link into your browser:

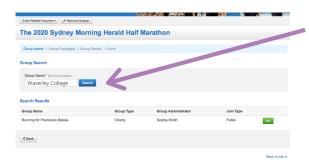
https://www.registernow.com.au/secure/Register.aspx?E=37731&Charity=au-6233

1> Registration Type

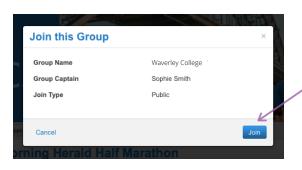


1. Select your Registration Type.

2.Group Option
Select "I am part of a group".



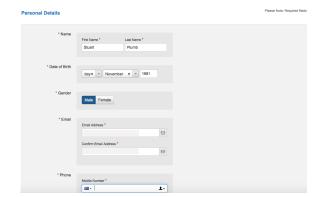
The first person to enter will create a group for your school. Use your school's name as your group's name. All other entrants should select the school as their group.



This box will appear with the group name you entered.

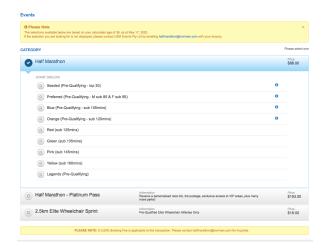
Select JOIN.





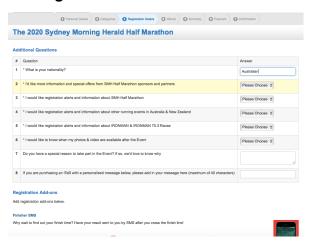
Enter your personal details.

2> Campaigns



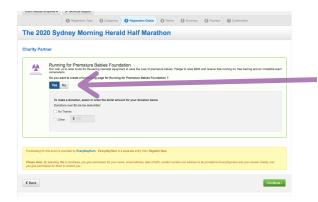
Select your Event and if you are running the half marathon select the start group you would like to be in.

3> Registration Details



Answer all additional questions.

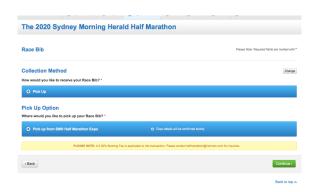




On this page, our Running for Premature Babies charity will appear as your charity partner.

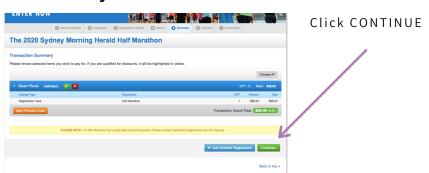
Click YES and then CONTINUE

Please note: You have the option to make your own donation here. However if you would like to make your own donation it is better to do so into your own personal fundraising page once you have set it up.

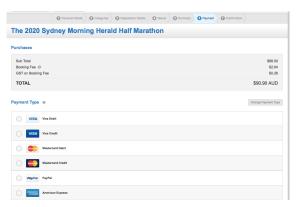


Select the bib collection method you prefer.

5> Summary



6> Payment



Complete the payment process.

IMPORTANT:

YOU HAVE NOT QUITE FINISHED!

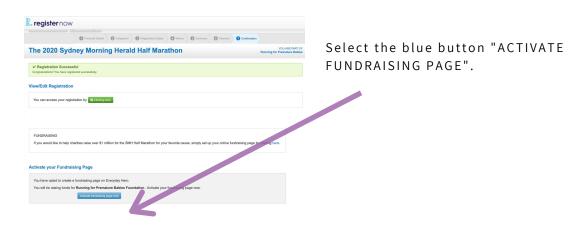
Continue to next page to set up your fundraising page.



7> CONFIRMATION

DON'T FORGET THS VERY IMPORTANT STEP!

Please note, if you don't get around to this section, Everydayhero will email you a link to remind you to activate your fundraising page. Please do this now to avoid confusion later on.

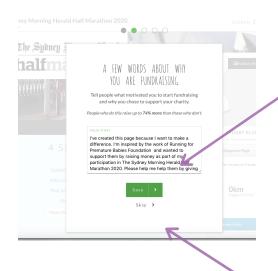


Setting-up your fundraising page

If you have run before, you will need to login to Everyday Hero.

If not, create your Everyday Hero login here.

You will be prompted to upload a photograph - please do this as fundraising pages with photos receive many more donations than those without photos.



Edit the generic text to something that represents you. OR, we have prepared one you can use.

On Sunday 17 May I am running the SMH Half Marathon for the Running for Premature Babies Foundation, to give premature babies a better chance of survival. Every dollar raised will go towards a new state of the art lifesaving humidicrib that has been described as 'the next best thing to the womb', and also to fund research to advance the care of premature babies for the future. No donation is too small and every donation is hugely appreciated. Thank you so much for your support.'

Select green SAVE button.

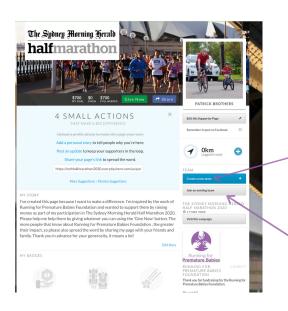


EVERYDAY HERO



SHARE your fundraising page on social media and send via email to all your contacts, to start your fundraising.

You can make your own personal contribution here.



TEAM DETAILS

If you are part of a team within our team, e.g. a work team, running team, friends team, a team in memory of a baby who has died or to celebrate a child who has survived prematurity, you create it or join it here.

CREATE TEAM - The first person to sign up from the team creates a team for others to join. Select "Create a New Team". Enter your team name

JOIN TEAM - Everyone else selects "Join a Team" and find the team name in the list.

You will have an individual fundraising total and the teams combined total will be on the team page.



When you find your team, select JOIN THIS TEAM



'If you need any help setting up your fundraising page please click on the 'Live Chat' box on your page and a member of Everyday Hero will be able to help you.'